

**PERSON SPECIFICATION**  
**Digital Media Engineer**  
**Vacancy ref: N1393**

Criteria	Essential / Desirable	Application Form / Supporting Statements/ Interview
<b>Specific Skills, Experience, Knowledge</b>		
Experience of working with a variety of digital media sources. Capturing media from cameras and other sources and apply digital production skills.	Essential	Application Form/Supporting Statements / Interview
Ability to present information in clear and well-designed ways using photo, video and audio production tools.	Essential	Application Form/Supporting Statements / Interview
Experience of working with AV equipment found in a university teaching environment.	Essential	Application Form/Supporting Statements / Interview
Understanding of digital media techniques including video and audio editing and processing.	Essential	Application Form/Supporting Statements / Interview
Ability to write and deliver appropriate training materials.	Essential	Application Form/Supporting Statements / Interview
Experience of operating AV systems over the IP network and transferring media across these networks.	Desirable	Application Form/Supporting Statements / Interview
Ability to work within a team, towards clearly defined aims and objectives	Essential	Application Form/Supporting Statements / Interview
<b>Personal Qualities</b>		
Ability to work, and communicate, effectively with staff at all levels of seniority and technical ability	Essential	Interview
Ability to demonstrate that you are an organised and motivated individual	Essential	Interview
<b>Qualifications</b>		
Level 3 qualification, equivalent to at least 2 'A' levels	Essential	Application Form
<b>Capacity for Career Development</b>		
An on-going commitment to professional development	Essential	Application Form/Supporting Statements / Interview

- **Application Form** – assessed against the application form, curriculum vitae and letter of support. Applicants will not be asked to answer a specific supporting statement. Normally used to evaluate factual evidence eg award of a qualification. Will be “scored” as part of the shortlisting process.
- **Supporting Statements** - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
- **Interview** – assessed during the interview process by either competency based interview questions, tests, presentation etc.